



MINUTES

of the WEST ROW Parish Council meeting held on 18th May 2022

at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr C Bebee
Cllr T Gooch-Taylor-Balls
Cllr A Rolfe
Cllr A Goodenough
Cllr J Goodenough

In attendance: Sharon Vale - Parish Clerk
D/Cllr D Waldron, & 1 member of the public

1. Chairman's Welcome

In the absence of Cllr M Peachey, Vice Chairman Cllr R Hamill presided and welcomed all to the meeting. Cllr A Fisher was agreed as Vice Chair pro tem. Everyone present was informed that the meeting was being recorded under data protection policy.

2. To ELECT the Chairman of the Parish Council

Council RESOLVED to elect Cllr R Hamill as Chairman for the 2022-23 year.

3. To ELECT the Vice Chairman of the Parish Council

Council RESOLVED to elect Cllr A Fisher as Vice Chairman for the 2022-23 year.

4. To RECEIVE the Declaration of Acceptance of Office from the newly elected Chairman and Vice Chairman

Declaration of Acceptance of Office as Chairman and Vice Chairman was duly signed and accepted by the Council.

15/06/22



5. Apologies for Absence

Apologies were received from Cllr A Booth, Cllr M Peachey, C/Cllr C Noble, D/Cllr L Stanbury and Sqn Ldr Andy Bell.

6. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – Cllr T Gooch-Taylor-Balls and Cllr C Bebee on Item 13 (b)
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.
- (d) To grant any request for dispensation as appropriate – None.

7. Public Participation (10 minutes in total)

8. Approval of Minutes

- (a) To approve the minutes of the meeting on the 20th April 2022 (**Paper A**). A motion to **APPROVE** the previous minutes was made by Cllr A Fisher and seconded by Cllr C Bebee.

9. External Reports

- (a) To receive reports from both the County and District Councillors and RAF Mildenhall

D/Cllr D Waldron informed the Parish Council regarding the West Suffolk Local Preferred Options Consultation which took place on the 17th May 2022. The West Suffolk Local Plan will cover the period up to 2040. Upon adoption it will set out the Council's policies to address housing and employment needs and other associated economic, social, and environmental priorities.

- (b) Sqn Ldr Andy Bell assumed responsibility as RAF Commander for RAF Mildenhall on 21st April 2022. He reported as follows: -
 - a. The airfield will be closed 11pm 26th May to 6am 31st May and 11pm 16th June to 6am 21st June.
 - b. No sorties are currently planned over the Jubilee Bank Holiday.
 - c. RAF Mildenhall continues to be busy contributing to multiple operations and training exercises.

10. Planning

Household Planning Application – 1 Mason Gardens, West Row IP28 8PH (**Paper B**) – **APPROVED**

15/06/22



General update on SCC development plans. Cllr M Peachey has spoken with SCC Highways, and they are still working out how to make a tarmac link between Chapel Road and Cricks Road. The latest proposal is that they would tarmac the existing footpath from Chapel Road (the one that comes out at the Cricks Road/Chapel Road junction), but instead of it coming out where it currently does, which is too narrow, they would make a new route going behind the homes on the north side of Cricks Road before joining with the road further along. Cllr M Peachey has been advised that SCC Highways are running behind and hope to have a full update for us soon. *church RM*

The Cemetery consultant is still awaiting a reply to the ground test results by the Environment Agency.

11. Matters Relating to Governance

None.

12. Financial Matters

(a) Approval of Accounts – Payable – May 2022 (Paper C) – **APPROVED AND AGREED**

Accounts added on the night.

Sharon Vale – Toner Cartridges	£66.38
M F Garrard – Hand Rail for Bench	£359.27
Suffolk County Council Licence Fee for Cycle Hoops	£150.00
Brian Klemp – Meat for BBQ	£665.80
Annual Parish Forum – Leaflets	£34.79

(b) To APPROVE Membership Subscription for the Society of Local Council Clerks (SLCC) – (Paper D) – **APPROVED AND AGREED**

(c) AGAR signed off

13. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Bench at end of Chairfen Drove – The oak barrier to the bench at Chairfen Drove has been installed – Closed.
- (b) Update on Footpaths/Bridleway Projects - Cllr M Peachey spoke with SCC about Friday Street Playing Fields footpath, and a new way forward has been found whereby we can now accept the offer by the landowner to dedicate 1.2m of the track width as a public footpath. Such an agreement creates no liabilities or commitments to the Parish Council. The Parish Council **APPROVED AND AGREED** to accept the offer so that SCC can add it to the definitive map. The public right of way along the track to the Playing Field would be protected in case any further developer or landowner tried to stop people using it.



- (c) Report on Speed Indicator Device Findings – No increase or reduction in speeds. Mildenhall Road and Hurdle Drove still have the highest speeds. The pole for the SID has been installed on Pott Hall Road. Cllr A Goodenough agreed to support Cllr A Fisher with installation of the new SID's. It was **APPROVED AND AGREED** that Cllr A Fisher can go ahead with a new laptop for the SID equipment.
- (d) Update on Litter and Waste Bin Relocations – Nothing to report.
- (e) Update on Community Woodland and Tree Warden – Closed.
- (f) Update on Cycle Hoops for Village Shop – Planning application has been submitted to WSC and we are awaiting a response.
- (g) Update on Footpath 30 along river at bottom of The Gravel – Update next month.
- (h) Update on repair to Pott Hall Road – Clerk to contact Highways.
- (i) Update on Footpath/Streetlighting for Crick Road into Church Road – New street lighting is now in place and UKPN are scheduled to connect during the first half of June. The pavement connection remains work in progress. Defer to next month.
- (j) Update on post for SID on Pott Hall Road – Post has now been installed and Cllr A Fisher will now install new equipment. Cllr A Fisher in the process of having the post for SID moved slightly back from the road in Ferry Lane. Defer to next month.

14. Other Working Party Updates/Reports

- (a) Update on the Quiet Lanes Initiative (Designated Lead Cllr R Hamill) – Awaiting installation of poles from SCC.
- (b) Update on Coat of Arms – No update. Defer until next month.
- (c) Update on the Article for the Echo to explain the remit of the Parish Council and what services West Suffolk District Council and Suffolk County Council are responsible for. Cllr A Fisher has an updated article which will go into the next edition of the Echo and published onto the Parish Council website.
- (d) Update on Tree Preservation Order for the walnut trees down Chapel Road – Closed.

Neighbourhood Plan – Grant has been submitted for the Locality Neighbourhood Plan as well as an application for the free Technical Support packages. Fee Proposal from Ian Poole of Places4People has been received. The postcards have been printed for the drop-in event at the Village Hall on the 29th June. We now need to arrange for these to be distributed to each household in the village during the week of 20th June. Cllr T Gooch-Taylor-Balls to ask Lynn Morley about a list of distributors for distributing the postcards, and Cllr T Gooch-Taylor-Balls to write an article to be publish in the Echo.

15. Inappropriate Parking

- (a) Clerk wrote to RAF Mildenhall and has been advised by the Community Relations Adviser that our concerns have been passed onto the Wing Safety office for them to pass onto their airmen. They advise that each Airman, upon arrival in the UK, is given a comprehensive immersion on UK driving standards.
- (b) Another incident of bad parking in the village. Cllr R Hamill to investigate signs.

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16. Code of Conduct

All Cllrs to attend Code of Conduct Webinar on 20th June 2022 at 7pm. Link will be made available at next Parish meeting.

17. Allotment Matters

Chair of the Allotment Association reported that one half size plot has been let out to someone in Beck Row. Potential for another plot to be let out to On Track Education. Cllr A Goodenough to get a quote for crushed stone to build up the dip along the hedge so people can walk along the track. Defer until next meeting.
Complaint about 3 quad bikes racing around allotment. Cllr A Goodenough to speak to the people in question.

18. Parish Forum

Wednesday 29th June 2022 – 6:30pm to 8pm. A short presentation to be put together about what the Parish has achieved. Cllrs to think about what achievements have been made in the village

19. Events 2022

Update on the plans for The Queen's Platinum Jubilee

- (a) Planning for the Platinum Jubilee is going along smoothly. We need all Cllrs to assist and try and encourage other villagers to help.
- (b) Pageant Parade/Opening Ceremony – Platinum King and Queen now amended to many Kings and Queens. The Pre School stepped in and filled the gap with many under 3's. The trailer is being moved on the 23rd and decorated on the 27th. Posh Petals are providing decoration. Nigel Warin to assist in providing a way to play music for the parade. Nev and Dawn Peachey will cut the cake. The Post hole and been dug and the sleeve is in place. The Basket and Flag will be put in place next week. Suitable fencing will be erected to prevent falling ash onto the crowds.
- (c) 3rd June – Duck numbers have been allocated to WRA and Pre School children, plus additional requests for those schooled elsewhere. Thank you to Danielle Thompson for assisting. Cllrs A Booth, J Goodenough and A Goodenough will be finishing line judges. There will be kayaks in the water plus Lisa Doyle's boat and Moggy in a dry suit.
- (d) Ticket sales for the Knightingales are now 168, BBQ 409 and the Picnic 325.
- (e) 4th June – Saturday Fete. There have been a few amendments to the Saturday programme. Programme will now include Boot Camp demo and Dan Piggott attempting the Strong Man record for 25kg hold. First Aiders are now Sarah Stokes, Laura Popplestone and Gaynor Fisher. The Clerk has completed the necessary Risk Assessment. Prizes are available for Children's Fancy Dress, Duck Race, Welly Wanging, Shire Hands, Tug-of-War, and any others.
- (f) Container has been checked and the stakes are available for signage.
- (g) Sunday 5th June all going to plan.



- (h) The Scavenger Hunt has received lots of applaud its.
- (i) The number for the Children's Gift now stands at 159. **APPROVED AND AGREED** to purchase 200 Glass Mug.

20. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr M Peachey passed on his congratulations to the new Chair and Vice Chair. Cllr M Peachey said it has been a privilege to serve as the Parishes Chair for the last 3 years. Cllr M Peachey will continue to work on the public right of way application and the discussions with SCC over their proposed development.

21. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

The meeting then closed at 9:15pm

A handwritten signature in blue ink, appearing to read 'R Hamill'.